

**THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS TANZANIA  
(NBAA)**



**ADMISSION INTO PROFESSIONAL DIPLOMA IN INTERNAL AUDITING (PDIA) -  
LEVEL 1 & LEVEL 2 APRIL 2025**

**VIRTUAL REVIEW CLASSES**

The National Board of Accountants and Auditors invites applications for admission into **2<sup>nd</sup> Intake** of Professional Diploma in Internal Auditing (PDIA) course.

The PDIA intends to acquaint, learners with an in-depth knowledge, hands skills and practical competencies on internal audit standards, professional frameworks and requirements, planning and execution of audit assignments and effective communication with the management and those charged with governance.

***Targeted learners:***

- Internal audit staff at all levels who are involved in the auditing of public and private entities;
- Trainers wishing to acquire advanced knowledge of internal auditing;
- Consultants dealing with internal auditing and financial reporting;
- Any interested person with the internal auditing standards

***Entry Qualifications:***

The course will be offered in two (2) levels namely PDIA level 1 and PDIA level 2 and the entry qualifications are as follows: -

**PDIA Level 1**

- Holder of Bachelor Degrees (any) or its equivalent, Any Professionals qualification recognized by relevant professional body.

**PDIA Level 2**

- Holder of PDIA Level 1 Statement of success i.e. a Candidate who successfully passed PDIA Level 1 examinations.

***Mode of Study:***

**PDIA Level - 1**

The course is offered in **virtual (online)** classes, **two days per week** on **Tuesday** and **Thursday**. Classes start from **5.00 p.m to 7.00 p.m (2hrs)**.

## PDIA Level - 2

The course is offered in **virtual (online)** classes, **two days per week** on **Tuesday** and **Thursday**. Classes start from **2.00 p.m to 4.00 p.m (2hrs)**.

### *Duration of the Course:*

The course will be conducted for the duration of **4 months for each Level**. Classes will begin on **Tuesday 8<sup>th</sup> April, 2025**.

### *Examination Structure:*

Examination will be in a competence-based approach where a candidate will be required to sit for a single paper after completing the normal course work of PDIA. There will be two (2) examination sessions (**February and August**) per annum for each level.

### *Examinations Centers:*

All examinations will be conducted physically in the following regions:

- **Dodoma**
- **Dar es Salaam**
- **Arusha**

### *Applications*

All applications for the Professional Diploma in Internal Auditing (PDIA) should be done by filling the form available online via NBAA website or the NBAA Members and Examination Management System (MEMS). ([Click here to download the form](#))

Deadline for receiving applications for the 2<sup>nd</sup> Intake is **Friday 4<sup>th</sup> April, 2025**.

### *Fees (Level 1 & Level 2)*

	<i><b>TZS.</b></i>
Application fee	25,000
Tuition fee	1,200,000
Examination fee	<u>580,000</u>
<b>Total</b>	<b><u>1,805,000</u></b>

For more information contact:

EXECUTIVE DIRECTOR,  
THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS,  
AUDIT HOUSE, 8TH FLOOR,  
4 UKAGUZI ROAD,  
P.O. BOX 1271,  
41104 TAMBUKARELI DODOMA, TANZANIA.

TEL: +255 26 2963318-9

FAX: 2151746 E-MAIL: [info@nbaa.go.tz](mailto:info@nbaa.go.tz) **WEBSITE:**

[www.nbaa.go.tz](http://www.nbaa.go.tz)